

## 5 EASY STEPS

- Check your eligibility against the Eligibility Checker below
- Secure your place with a £50 deposit
- We will double check your eligibility and invoice you for the balance of the training
- A Leadership and Management Adviser will be in touch with you to arrange a short consultation - either by phone, face-to-face or at the event.
- As soon as you have attended the training you claim your grant from the Leadership and Management Adviser and payment is made within 30 days

## THE ELIGIBILITY CHECKER

### YOUR COMPANY:

- Employs between 5-249 employees (Includes full time, part-time & volunteers).
- Is based and registered in England
- Has not previously benefited from Train to Gain Leadership and Management funding

### THE APPLICANT:

- Is the CEO, MD, owner of an organisation or a Key Director/Manager reporting into the most senior person in the organisation
- Has a strategic decision-making role that impacts upon the whole organisation
- Is from an EU Country or has resided in the EU for the last 3 years

Tick all of the above and you should be eligible for funding.

Funding can be used for any of our Leadership and Management Solutions including everywoman's flexible Leadership Development Solutions:

- The Business Transformation Programme
- Business Strategy Programme
- Leadership Development
- Leadership Qualifications
- Business Mentoring and Coaching

## GRANT

This is a one time only grant available to all businesses fitting the criteria above; make sure you claim your entitlement of £1,000.

You can claim the first £500 at no cost and the remaining £500 is available providing you match pound for pound i.e. you contribute 50%.

## FURTHER INFORMATION

For further information please contact:

Kate Long: **Telephone:** 0870 746 1800 **Email:** [kate@everywoman.com](mailto:kate@everywoman.com)